

What's your Organize DIY personality type?

What is your Organizing Personality Type?

Disclaimer: Organizing Personas are not based on medical facts nor constitute medical or psychological advice.

The methods you choose to order your life and make organizing decisions are based on the way you take in and process information. One way to quantify this information is to group characteristics and traits into categories as a way to understand ours (and others) strengths, motivations, and information gathering methods. To build upon this concept, we developed a fun "Organizing Persona" list.

The following "**Organizing Personas**" are a fun way to understand the following:

1. *How to identify your (and others) organizing strengths, motivations, and natural tendencies.*
2. *How your organizing persona differs from others with whom you share space in your home and/or work place*
3. *The fact that others take in and process information differently and that all methods are correct.*
4. *Effective ways to create organizing solutions for differing Persona types.*

Review the descriptions below to see which best describes you, your family members, co-workers and friends. The "**Persona Traits and Characteristics**" identify methods for gathering, processing and organizing information. The "**Getting Organized with this Persona**" is to help you find ways to get and stay organized with other personas. Multiple personas may apply.

Persona Name	Persona Traits and Characteristics	How to Organize with family or friends with this Persona	Myers Briggs Trait (See Below)
I'm In Charge	I'M IN CHARGE: Tends to focus on the big picture not the details. This type prefers to think in a logical or analytical manner and makes decisions quickly. Thrives when working on fast moving projects and focuses on the end result rather than the details behind the solution. Likes predictability, schedules and routines and dislikes surprises and projects with open ended timelines. Tends to delegate the details to concentrate on the "big picture". Task oriented and tends toward neat, tidy, orderly environments.	When organizing with this type, zero in on specific problems. They will want to spend minimum amounts of time talking about trivial items. They like to be provided with high level information only and do not get into details. Talk about systems that will benefit them personally, reducing stress and saving them time. They may be interested in projects that move as quickly as possible and show personal results immediately. Prefers the "out of sight" method for organizing, but still requires a trusted system to store information and belongings.	Judging
Gotta Control It	GOTTA CONTROL IT: Tends to feel more comfortable when in control of all details and aspects of the project. Prefers to be involved in all decisions rather than delegating to others. Doesn't hesitate to get a project rolling, but needs a lot of details right from the beginning to understand how they personally will be affected. Likes rules and guidelines, but will take in various types of information when making decisions. Likes a planned, orderly way of life with designated "homes" for things.	Prefers systems and detailed action plans over a "50,000 foot" view. They will be effective in brainstorming and collaborating on organizing root causes and workable solutions. Prior to deciding on which organizing solutions to implement, this persona will want explanations behind all options and how each will work. Works well with rule or criteria based decision making and may appreciate having checklist and timelines. This person tends to have a comprehensive task list due to their detailed nature, so finding effective ways to sort, group, and purge items and tasks may be helpful. Projects can take longer for this persona due to the total involvement with all details.	Judging

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Do It Later	<p>DO IT LATER: This persona likes to understand and adapt to the world rather than organize it. They like to stay loose rather than have concrete plans and is open to whatever happens. Can come across as indecisive, but in reality may be afraid of change and therefore resistant. May start a lot of projects without finishing appearing leisurely in organizational pursuits. Can get overwhelmed with all the details of a project, but may appear nonchalant as it related to their organizing issues. Others with this persona may be forthright in declaring they are a self-proclaimed procrastinator.</p>	<p>They feel comfortable with baby steps. When given personal assistance, may move faster through the organizing process steps. This persona tends to like "the old way" and may feel there is no reason to change. Giving reassurance that you are only "fine-tuning" rather than changing his or her methods will help the process move forward. This persona benefits greatly by working side by side with someone else while completing organizing projects. If the project is too fast paced, this persona will push back finding reasons to postpone decisions. They may fair better with some "handholding" as you walk them through the steps. This type may not be successful or effective in developing solutions or processes, but rather being given suggestions to choose from.</p>	Perceiving
Gotta Lotta Collections	<p>GOTTA LOTTA COLLECTIONS: Tend to label themselves as a hobbyist, collector, or family historian. Some have trouble letting go of items, but ironically talk of their need to downsize or get organized. They are visual people needing their items in view. Clutter doesn't bother or infringe on getting things done. Their offices are usually filled with personal items or mementos, and tend to have trouble letting go of items, paper and clutter. You may hear they say "they just don't make products like they use to" or "I have to keep this item because you can't find it anymore". This persona is empathetic and may base decision on emotions rather than facts.</p>	<p>This type may require extra time in the purge process. They may not be effective in developing new solutions, preferring the "old way". They may require a great amount of time to deeply discuss the history of items and other people who owned them. Use their current method of organizing as a basis for creating new solutions. Consistent focus on downsizing and purging is the key when this type is pairing down and purging old files or information. Rotating memorabilia, using "special" containers to give importance to items, and utilizing desktop file systems and containers will help to contain clutter while keeping items visible.</p>	Feeling
Creatively Distracted	<p>CREATIVELY DISTRACTED: Creative, visual, resourceful, sensitive, carefree, and may be easily distracted. This persona may tend to have trouble with time management and planning ahead and prefers decision making to be flexible and open-ended. They take a leisurely approach to organizing, giving the impression to others that they are unfocused. They may feel they have more important things to do besides organizing. Being they are visual, they tend towards having items out rather than put away. This is due to the "out of sight - out of mind" logic.</p>	<p>Developing structure and implementing systems that will help this type make more effective use of their time is the key. They work better with checklists and templates. The use of well-labeled binders, desk-top file systems, and open shelving will help this type to function. "Out of sight, out of mind" is especially true for them. This person may also work better with follow up and one on one time.</p>	Perceiving

Several personality inventories are available on the market to help individuals identify their personality traits and use this information to choose careers, find mates, decorate their space, and much more.

These tests are expensive and administered by trained and licensed professionals in a coaching environment. One test, the Myers-Briggs (MBTI), is widely used by companies as a way to help their employees understand personality differences and how to leverage their individual strengths to succeed in their jobs.

According to Wikipedia, the MBTI is based Carl Jung's theories related to psychological type similar to left or right handedness: individuals are either born with, or develop, certain preferred ways of thinking and acting. The MBTI sorts some of these psychological differences into four opposite pairs, or dichotomies, with a resulting 16 possible psychological types.

There are several MBTI look alike tests available online. These are not official and licensed test, but will give you a "loose" description of which category you may fit into; take the free [Jung Typology Test](#). The MBTI is based on sixteen types. For more information about your type, check out the following links (in blue): The [Myers Briggs Foundation](#) and a description of the [MBTI types](#).

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